

P&C School Policy and information discussion

Mrs Bee Burnett came to the P&C meeting of 10th February, to request a review of school protocol in relation to Events, Student roles and annual traditions in light of variable student numbers.

The Executive committee asked for time to read and discuss Mrs Burnett's notes, gather statistics that will enable a positive discussion to be had at the P&C meeting on the 16th March.

The Executive committee meet on Saturday 5th March and held a discussion on the agenda item, below are our thoughts and solutions that will work under variable student numbers. Attached statistics are from 2013 to 2016, reason for this is kindergarten students who commenced in 2013 are in year 3 this year and able to be nominated for next year house and vice captains under current school policy.

We thank Mrs Burnett for bringing this to the P&C.

- School Captains
 - Current policy was created in 2005 and reviewed in 2013
 - is gender neutral
 - nomination and election process
 - **P&C Recommendations**
 - Gender specific – 1 Male Captain, 1 Female Captain, 1 Male Vice-Captain, 1 Female Vice Captain **Staff unanimous No**
 - ❖ Numbers
 - ❖ DoE gender equity policy
 - nomination and Panel process **Staff unanimous No**
 - ❖ Not a P & C responsibility
 - ❖ Very daunting for students
 - ❖ Time issue at this time of year
 - ❖ Student final decision
 - Year 5 Students nominate themselves;
 - A Panel to be formed consisting of principal, P & C representative, parent or teacher or community member to conduct interviews;
 - A set of confidential questions is formed for the interview panel;

- Each student is asked the same set of questions & evaluated by school merit and interview performance (academic, sporting. A calculation is used to confirm the person that is the highlight in all areas. This is a performance appraisal style process;
 - Student nomination must have a teacher and principal sign off on the nomination form. Any more than 3 think sheets or detention are considered not allowed to go for captain?
 - Where on a per Year 5 basis, less than 2 girls or less than 2 boys are nominated then in that year only the process switches back to gender neutral;
- ❖ Where student enrollment numbers are less than 100 **Staff unanimous**
No
- Gender specific – 1 Male Captain, 1 Female Captain
 - Panel process to remain the same
- Reason for amendments: a fairer system in light of numbers, because you don't have a large diverse student body voting.

No changes to current School Captain Policy

❖ House Captains

- Current policy was created in 2005 and reviewed in 2013 and 2014
 - is gender specific;
 - nomination and election process of House Captain and House Vice-Captain, 1 boy and 1 girl of each across all three Houses with nominations coming from Yrs 3, 4 and 5.
 - Policy was changed in 2014 in light of numbers that Captains and Vice Captains could be from year 3 to year 6. For example a house captain could be year 3, and vice could be year 6 (The current written policy refers to nominations of students in Yrs 3,4 and 5 which is different).
 - Please look at house splits per gender for 2016 for further clarification.
- **P&C Recommendations**
 - Gender specific – 1 Senior Male Captain, 1 Senior Female Captain, 1 Male Vice-Captain, 1 Female Vice Captain per House;

Not necessarily – may happen each year will be different

- nominations for Senior House captains must first come from Year 5 students. Yes if numbers permit it
- Nominations for Vice House captains must come from Year 4 and Year 3 students.

Not necessarily – may happen each year will be different Yr 5 may also nominate themselves as a House Vice Captain

- If in the following year, a house will not have year 6 representation, a transfer is offered to year 5 students (at beginning of year) from other houses. If this transfer is declined, the nominations will be opened further to include the year 4 students (at beginning of same year) of the house in question. NOTE: this would only be required until the next review of school policy – by that time, even representation would be ensured with the following point;

Staff unanimous No – undermines loyalty and tradition

- Students new to school in future are placed randomly in houses for even representation - Kiama public school uses this system.

Jamberoo has also had this system in place for at least the last 5 years

- Where student enrollment numbers are less than 100
 - Gender specific – 1 Senior Male Captain, 1 Senior Female Captain;
 - remainder of process is same as above.

Staff proposed changes to current House Captain Policy

House Captain elections will be separated from School Captain elections by 2 weeks to allow the following changes. The Monday following School Captain elections, house meetings will be held for students to nominate for leadership positions in their houses. Students must have a minimum of 2 candidates to choose from. Nominations for House Captain will initially until come from Year 5 students. If less than 2 students from Year 5 nominate the nominations will open to all students in Year 4. This process will continue, year by year until there are at least 2 students nominating. These students must then seek staff support as in the current policy. Nominations for Vice Captain can come from Years 2 to 5. A year 5 student who is not elected as House Captain may then stand for vice captain. Vice captains do not need to seek staff support.

- ❖ SRC – At present we don't have a visible school policy on the website
 - P&C executive would like the following amendments to be considered

- Students can only be elected two years in a row, the third year they can not stand for re-election. This allows other students an opportunity, they can stand again for election in the 4th year. Ensuring continuity of information, experience and rotation of students.
- Staff unanimous no – student council not staff / parent council – their decision

Staff - 4 against this proposal as it is seen as student choice, 1 staff member for this proposal

School information and policies that we believe should be on web site

We are happy to put information on the Website about school programs and staff involved with the organisation of these activities will do so when they find time.

- Sporting and Carnivals
 - Example used is from Kiama public school website being part of our community of schools
 - [Sports & physical activity - Kiama Public School](#)
 - What is offered?
 - How does the house system work?
 - Representative sport?
 - Behaviour
 - Gala days
- Garden club
 - Our garden club has been promoted in our local paper and an integral part of the school. We should be promoting this on our website
- Debating Teams and Public Speaking
 - Our school has been very successful under the guidance of Mrs. Behl-Shanks and Mrs McCormack. Public speaking is a valuable skill and we should be celebrating our success
- Presentation day

We will not be putting information about Presentation Day on this website

- Format and how awards are selected ie: all-rounder vs encouragement

Staff will only give an All rounder award as encouragement award will be an additional award sponsored by the P & C

- Awards
 - What is required by students to attain awards?

Teacher professional judgement

- Explanation of Citizenship award – perhaps a 2 minute speech at the beginning of the presentation of the Citizenship awards outlining what it means to be worthy of such an award?

Assembly already runs for some time but we will include a brief definition of Citizenship and thank the P & C for their sponsorship of this award

- P&C would like to sponsor an encouragement award – one per class, recipient chosen by the teacher

Thank you we accept this proposal

- JPS Welfare documentation

- Virtue program should this be replaced with learning behaviours?

The Virtues program is not part of JPS Welfare – it was removed last year. There is a section on the website on Learning Habits.

Learning Habits are meant to be on the school newsletter but it appears Mrs DeLas Heras has been using an old template and has not realised this has changed. It will be corrected this week.