



**Jamberoo Public School
Parents and Citizens Association**

Meeting Minutes – 11 May 2016

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| Meeting Opened – 7:00pm – Chaired by Susan Mills |
| Present – Susan Mills, Jackie Hall, Megan Collins, Naomi Poole, Carol Xuereb, Jacqui McGee, Ben McInnes, Steve Williams, Megan Stubbles, Natalie Behl, Belinda Fagan |
| Apologies –Gila Adams, Gail Buswell, Simon Fitzgerald, Renata Matyear, Megan Bailey, Tania McInnes |

| Item | Discussion | Action |
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| Previous Minutes Matters arising | <ul style="list-style-type: none"> ● New bags (covers) for gazebos to be made by Paul Aqualina. Susan Mills to get Paul Aqualina to measure up for covers ● Megan got a new quote from Coast & Country Curtains for stage curtains. Quote was for \$6,340.00. School has \$1470.00 in kitty from past year six farewell gifts. It was agreed no need to rush this through and to investigate grants to cover balance of purchase. Application through Suez Community Grant will be submitted by 16 May 2016. The plan for curtains was outlined, to be reviewed for functionality by teaching staff and then confirmed for next meeting. ● Lucy Janssens returned \$100 cheque – It was agreed to return cheque to Lucy to deposit. Mrs Janssens can make own donation via website which enables her to claim a tax deduction. ● Gail Buswell has a volunteer to help her in the Uniform shop on Tuesday morning. Thank you Reannon Aqualina for volunteering. ● Year six farewell gift from 2015 – Revamp sports shed. This is now complete. ● Year Six Farewell to be co-ordinated by Megan Collins. Megan has had three volunteers (Gail Bushwell , Naomi Poole & Lucy Janssens). Megan is looking for a few more volunteers. To advertise in newsletter. ● Lighting requirements for after hours –A risk assessment still to be undertaken by school. ● Long Jump Pit – To be completed by the end of May by Rob Poole and other volunteers. ● Jackie Hall has been in touch with Kiama Coach Lines and Scenic Tours regarding a Price for using buses for excursion to and from school. They will provide a price on application. Jackie also waiting on a response from Peak Sports & Learning will advise outcome next meeting. | <p>To Action – Susan Mills</p> <p>To Action – Megan Collins/Naomi Poole</p> <p>To Action – Megan Collins</p> <p>To Action – Completed</p> <p>To Action – Completed</p> <p>To Action – Susan Mills</p> <p>To Action – Carol Xuereb</p> <p>To Action – Rob Poole</p> <p>To Action – Jackie Hall</p> |



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| | <ul style="list-style-type: none"> ● School Anti-Bullying Management Plan and Policy. Due to absence of Principal further discussion was carried over until the following meeting. ● Playgroup to visit the school library, date to be advised. ● Susan Mills to meet with Kate from Preschool and Gila Adams to discuss forming better relationships with the school. | <p>To Action – P&C and School Principal</p> <p>To Action – Susan Mills</p> <p>To Action – Susan Mills</p> |
| Correspondence | <ul style="list-style-type: none"> ● Email Regarding gift for Suzanne Hammond-Warne. It was decided P & C will purchase a book about Kiama and a bunch of flowers to present to Suzanne when she returns to say farewell. | To Action – Jackie Hall |
| Treasurer's report | <ul style="list-style-type: none"> ● Income & Expenditure Statement March 2016 ● Income & Expenditure Statement April 2016 ● Quarterly statement of income & expenditure January to March 2016 ● The "So They Can" Sponsorship of Patrick was raised to determine the intention of the P & CC at the time of entering into the direct debit arrangement of \$50 per month. It was advised by Jacqui McGee (former president) that the intention was to continue the support of Patrick via "So They Can" until Patrick completed primary school which was thought to be at the end of 2018. It was agreed that the P&C's support of SRC sponsorship would be reviewed at that time. | Moved – Jackie Hall 2 nd - Susan Mills |
| Uniform shop report | <ul style="list-style-type: none"> ● Term 1, 2016 ● The Uniform Shop has built up a very healthy balance over the years due to the excellent management of the shop and parent support via donations of 2nd Hand Uniforms and buy backs. It was agreed that these funds should be reinvested back into updating uniforms for various sporting and representative events and further consideration will be given to projects that may require additional funds. It was wholeheartedly agreed that Gail does an excellent job and is very much appreciated in her role as Uniform Shop Co-ordinator. | |
| Principal's report | <ul style="list-style-type: none"> ● It was stated A Working with Children Check must be forwarded to the school if you are volunteering to help at the school. This includes driving other students to and from school events. | |



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| General Business | | |
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| | <ul style="list-style-type: none"> ● P & C to hold a sausage sizzle fundraiser on the 2 July 2016 (Federal Election Day). Jackie Hall to see if we can hold this at the Pavilion - Kiama, if not to be held at Jamberoo Public School. ● It was moved to Purchase a new 4 burner BBQ. BBQ are \$149.00 from Mitre 10 Albion Park. ● Mothers Day Stall was very successful raising \$530.00. Thank you Nicole Poole and volunteers for your efforts. ● Walabi Loose Change Fundraiser comes to an end on Friday 13 May 2016. Thank you Natalie Behl for organising this. Looking forward to the results. ● Tania McInnes and Megan Buckley to organise Wurrata fundraiser in term 3. A pancake day is to be held. Will update with more detail a next meeting. ● Brochures advertising Jamberoo Public School to be revamped and distributed in a letter box drop. ● Presentation Day speaker for 2016 has been organised. A suggestion for 2017 was Hannah from RFS and Leanne from JPS pool. ● Grandparents Day BBQ fundraiser to change from a Kindergarten fundraiser to a more senior year. ● Ethics Classes – they have a spare teacher waiting to teach another class. <p>Next Meeting Wednesday, 15 June 2016</p> | <p>To action – Jackie Hall</p> <p>Moved – Jackie Hall 2nd - Susan Mills</p> <p>To action – Tania McInnes</p> <p>To action – Jackie Hall</p> <p>Meeting closed 9.50pm</p> |