Dear Parents,

As you know we take the health and safety of our students very seriously. As such we are adopting a new health and safety application named CareMonkey.

CareMonkey is an innovative parent-controlled electronic medical form for schools, clubs and other groups with a duty of care. It’s an electronic version of the paper-based forms you currently need to fill in for excursions, camps, enrolments…and the like. It provides parents with the opportunity to update medical information promptly and accurately while providing the school with instant access to the emergency information provided by you. We will be using the CareMonkey app in the best interests of the children whilst also reducing the burden on parents to fill out the same information on multiple forms throughout the year.

Parents can use a PC, laptop, tablet or smart phone to enter the details including:

* emergency contacts
* medical contacts
* medical checklist including asthma, allergies, seizures, diabetes
* health and ambulance insurance details
* notes and other care instructions from parents
* and more…

As a parent we will send you an email from the CareMonkey system inviting you to enter the details for your child in an electronic medical form. From the school’s perspective, this information will only be accessible by the relevant teacher(s) for your child. However, if you choose, you will also be able to share this information with anyone else you trust with your child's care - their grandparents, their child-minder, their sports club etc. Importantly, *you* choose who accesses this information.

You don’t need to do anything until you receive the email requesting the information. Please feel free to contact the school if you have any questions. You can also visit the CareMonkey website for more information: www.caremonkey.com

We appreciate your assistance.