**Meeting Minutes – 2 August 2017**

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| **Meeting Opened – 7:00pm – Chaired by Susan Mills** |
| **Present** – Susan Mills, Jackie Hall, Megan Collins, Naomi Poole, Chris Speirs, Hana Papesch, Steve Williams, Natalie Behl, Ben McInnes, Amy Taylor, Naomie Anderson**Apologies –**Janine Wilkins, Kendall Thomson, Megan Stubbles |
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| **Item** | **Discussion** | **Action** |
| **Previous Minutes** **Matters arising** | * New bags (covers) for gazebos – Paul Aquilina confirmed covers are in progress.
* Nuninoona fundraiser “Chitti Chitti Bang Bang” at Roo Theatre. Eighty tickets sold, looking forward to show on the 6 August 2017.
* Jackie Hall updated us on the school fete to be held on Saturday 28 October 2017. Full steam ahead and all running along smoothly.
* The donation from Elders will go towards 2 x Cordless Microphones and a mixer. Staff have quotes and are to confirm once this is completed.
* The Grant from Kiama Leagues Club – It is still to be confirmed what this money will be spent on. Staff are looking into a Spotlight, there is potential for grant money to cover this so at the moment this decision is yet to be made.
* Megan has started to get our new accounting program “Xero” up & running. Should be ready by next meeting.
* A Grant from Stockland Shellharbour for $1000 was received for the Schools Drumming program. Justine McCormack is in the process in ordering the drums.
* Jackie Hall has applied for a grant from the Community Building Partnership and another through Gareth Ward for our Outdoor Learning Area. Thank you Jackie for the effort you have put into this, we look forward to seeing the outcome.
* P & C Trivia night raised $1144.10, thank you all who attended and to Club Jamberoo for your support.
* Education Week – School Staff is running the BBQ for Education Week.
 | To Action – Paul AquilinaActioned – Kendall ThomsonTo Action – Jackie HallTo Action – JPS StaffTo Action – Jackie HallTo Action – Megan CollinsTo Action – Justine McCormackActioned- Jackie Hall |

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| **Correspondence** | * Lions Club Minnamurra – An email was received stating they would like to donate $500 to the P & C. This donation is to be used on books or other appropriate items for the library that will benefit all students.
* So They Can – An email was received following up on the change of payment for sponsorship of David Mbugua. This email was passed onto the School.
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| **Treasurer’s report** | * Income & Expenditure Statement June & July 2017
* Currently waiting on forms from Australian Business Register to update officer details. Naomi Poole to be nominated Public Officer.
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| **Uniform shop report** | * Attached
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| **Principal’s report** | * Chris Speirs presented a slide presentation and draft plan of the School Student Welfare Policy. The policy will be uploaded on the school website shortly.
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| **General Business** |
|  | * Care Monkey Presentation – Kelli presented an online system for maintaining your child’s record, medical forms and care plans. P & C financial members will be voting at the next meeting on the level of financial assistance we provide the school should they decide to proceed down this path.
* Chris Speirs presented a “Fund Racer Fundraiser” shopping credits style fund raising. P & C decided against proceeding further.
* The Chocolate Fundraising for Gold Day was discussed. It was requested that in the future the school plan in advance and advise the P & C so the P & C can work with the timing on their own fundraisers. Concern was expressed that the students were fundraising for their own reward day (Gold Day) and at a time when parents are already hit firmly with large costs.
* Jamberoo playgroup will be visiting the library on Tuesday the 10 October for some fun and games.
* Nicole Poole will be co-ordinating the Fathers Day stall early September.
* We are asking for expressions of interest to form a P & C subcommittee to set up an Out of School Hour Care for the school. We are looking for three volunteers to be part of a steering committee, to see if an OOSH is viable for the P & C to operate for the school.
* Birahlee & Walabi spare change fundraiser – Susan is looking for a couple of parents to help co-ordinate this fundraiser. The date for this fundraiser would be Monday 14 August to the 25 August. If you can help please see Susan Mills.

 Next Meeting: Wednesday,6 September 2017- 7pm  | To Action – Susan MillsTo Action – Nicole PooleTo Action – Susan MillsMeeting closed 10.30pm |