

### Meeting Minutes – 3 September 2014

**Meeting Opened – 7:05pm – Chaired by Jacqui McGee**

**Present** – Susan Mills, Jacqui McGee, Sharon Weir, Terry Kofod, Naomi Poole, Jackie Hall, Carol Xuereb, Warwick Shanks, Ruth Woolley, Kim Thomas, Kristy Voysey, Tania McInnes

**Apologies** - Gail Buswell

Item	Discussion	Action
<b>Previous Minutes Matters arising</b>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Barefoot bowling – 25/10/14 – Jackie Hall. Fundraiser for Tangalla. Flyer in the Canyon News and Newsletter - invitation to the community to attend</li> <li><input checked="" type="checkbox"/> Flyer for the school – Erica says Chad will print them and Jo will distribute with the mail.                             <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Paper levy – 55 people have paid</li> <li><input checked="" type="checkbox"/> Kiama Market's BBQ 21/9/14 – Susan Mills</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Jackie to send email with information about media.</li> <li><input checked="" type="checkbox"/> Carol to seek clarification about 'mobility' and 'disabled access' for the proposed flyer.</li> </ul> <p>Moved - SW , 2<sup>nd</sup> - TK</p>
<b>Treasurer's report</b>	<input checked="" type="checkbox"/> See attached – Susan Mills.	Moved - TK , 2 <sup>nd</sup> - SW
<b>Uniform shop report</b>		
<b>Principal's report</b>	<input checked="" type="checkbox"/> See attached.	Moved - TK , 2 <sup>nd</sup> - SW
<b>General Business</b>		
	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Discussion on brining Albion Park pre-school to visit JPS in 4<sup>th</sup> term, week 2.</li> <li><input checked="" type="checkbox"/> Working bee being organised to move cubby.</li> <li><input checked="" type="checkbox"/> Discussion on Ethics Classes – See attached notes from Tania McInnes</li> <li><input checked="" type="checkbox"/> Discussion on racks for shed – P&amp;C to buy 2 and school to buy one. \$187 per set of racks.</li> <li><input checked="" type="checkbox"/> Kiama Night markets – 19th 20th December Stall will not cost the P&amp;C</li> <li><input checked="" type="checkbox"/> Ideas included class Hampers, Christmas novelties, Christmas bush</li> <li><input checked="" type="checkbox"/> Yr 6 Farewell – Sharon W has list of parents , Sharon B_S to organise Yr 5 notes , re clothing, nibbles etc</li> <li><input checked="" type="checkbox"/> Trivia Night – 12/9/14 – David Brown with friend to assist. Meeting to check out technology etc</li> </ul>	<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Carol to ask staff about making items in November for the stall ie like the peg doll angels</li> <li><input checked="" type="checkbox"/> Jacquie to prepare note about donating prizes for Trivia Night and give to Kate for printing and distribution.</li> </ul> <p>Meeting closed</p>

**Jamberoo Public School  
Parents and Citizens Association  
Treasurer's Report**



**31/08/2014**

Balance B/forward from	17/06/2014	\$20,944.87
------------------------	------------	-------------

Plus

**Income**

Contribution and Voting right	\$11.00	
P&C Book bags and money pouches	\$42.00	
Trivia morning - Naomi Poole	\$109.00	
Canada day - Kim Thomas	\$275.10	
Interest Received - August	\$17.80	\$454.90
		<u>\$21,399.77</u>

Less

**Expenditure**

Year Six Shirts	\$528.00	
P&C Federation Insurance	\$954.00	
Canada day - IGA	\$60.25	
Ipads and shelving for JPS	\$10,422.89	
So they Can- August	\$50.00	\$12,015.14
Balance as at 31/08/14		<u><u>\$9,384.63</u></u>

<b>Closing Balance of Chq Acct 31/08/14</b>	<b>\$9,384.63</b>
---	-------------------

Term Deposit of \$10,621.43 was reinvested 08/08/14, for 4 months @ 3% due on 08/12/14

Commitment of funds for 2014

So they can (Total pa \$600) commenced August 2012 (SRC \$300)	\$300.00
Presentation Day	\$500.00
JPS - Service Award Presentation day (Burnetts Trees)	\$100.00
	<u>\$900.00</u>



**Principals Report                      Wednesday 3<sup>rd</sup> September 2014**

Sue is on Long Service Leave and will return in Term 4. I am Relieving as Principal for these 4 weeks.

It has been noted in the Newsletter that we will farewell Ms Melissa Gibson-Dean, who has successfully gained a promotion position at Lake Illawarra South Public School, Mrs Sue Duckitt – our cleaner of 10 years who has transferred to Barrack Heights PS and Mr David Robson who will be taking on full time General Assistant position at Warrawong HS. Staff are arranging a combined farewell for these colleagues. In addition Jamberoo Farewell has been arranged for Melissa on Thursday 11<sup>th</sup> September at Jamberoo Pub. We welcome a new cleaner who will be working each afternoon shift and a casual GA will take over duties on a casual basis in Term 4. He has visited the school this week and liaised with Dave about duties and equipment.

It has been a very busy term and many Jamberoo school programs and our students have been showcased in the past month.

I would like to express my appreciation for the dedicated, talented and committed staff who have ensured these programs have been so successful. Activities include

- Education Week and Kiama in the Park, Open classrooms and Canadian Food
- Book Week
- SIMF
- TOM
- Regional Athletic Carnival
- Southern Stars
- Enrichment Days

In the near future some students will represent the school at the Equestrian carnival, attend Golf Gala Day and a number of 'local' excursions have been organised.

Next term we will welcome visits from the Jamberoo and Albion Park Preschoolers in Week 2. Kinder orientation will occur on three successive Wednesday afternoons (Oct 22, 29 and Nov 5) with parents learning about the school while new students explore their new environment.

Enrolments are being taken and forms gradually coming in from prospective families.

Staff and students wish to thank the P&C for the funds for our iPads. The iPads have arrived, as well as a laptop as a 'base' station. Sharon staff are investigating apps and experimenting with new technology.

NAPLAN results will be forwarded to families on Friday. These results reflect student's performance on one day.

**Jamberoo Public School**  
**Parents and Citizens Association**  
**Primary Ethics Update – Ben and Tania McInnes**  
**Jamberoo Primary School P&C Meeting 3/9/14**



**📎 Attachments**

**📎 Questions for school**

Slow but steady progress!

**14/8 Met with Jodi Keast Regional Manager, Shellharbour Region also Ethics Coordinator - Minnamurra PS**

**19/8 Crime Check completed / verified /submitted to PE**

**24/8 Received Letter of Appointment submitting to Sue tonight**

**25/8 Received Log on details for HR system as well as E-learning platform where Teachers access teaching materials and Coordinators access their recruitment and coordinating resources.**

**Today Starting to read up on the processes and procedures for Coordinators now we have our login – Phew!**

**JPS to please confirm** if Sue or Carol are the main contact for PE Coordinators to streamline comms?

**So what happens from here?**

- Everything happens in consultation with our school contact**
- Advertising Positions Vacant** will commence in next weeks:
- Local Media coverage** should commence soon (but not without sign off from Carol/ Sue)
- Ad is ready to go in School Newsletter** calling for volunteer Teachers and with info. (last wk of term+first week back) **is this ok? When and how is this to be submitted?**
- JPS to confirm Non Scripture remains Thurs afternoon (exact time?) for 2015**
- JPS to share Eol's and from which class in confidence with PE Coord. ASAP please**
- Sue / Carol ASAP** to confirm info is in new enrollment packs
- Sue Carol to advise Tania of orientation date/s** ensure representation during orientation+flyers ready etc.
- Letters are ready to send to all parents of non scripture Parents. Confirm OK to go?**
- Confirm when is best to distro: (template from PE) letter that can be sent home direct with non scripture students.**

**Are you or someone you know interested in becoming a PE Teacher or finding out more?**

Go to <http://www.primaryethics.com.au> click on **Become and Ethics Teacher** copies of this page available tonight

*As a first step: This asks for contact details and a CV + statement on why you think it's important.*

**Currently:**

**Local Media Plan with PE Media Rep and Jodi (Mercury, Kiama Independent, Canyon News etc) to acknowledge Jamberoo rejoining the fold and completing the Local coverage for Kiama, Gerringong, Minnamurra. She has a great set of committed teachers but needs one or two more – by piggybacking the story we can promote PE generally to local parents whose children attend non-scripture, as well as attract teachers for Jamberoo and other Schools. In most cases, Teachers are members of the local/ school community in their own town or village.**

**Preparing Posters for Jamberoo posters to show**

Working with Jodi so that same posters appear in key places in the other local towns and villages but with local info along the bottom.

**Tania PD McInnes Creative Consultant**

**THE DECORATING LADIES**

0415 923 025 [decoratinglady@hotmail.com](mailto:decoratinglady@hotmail.com)