



**Jamberoo Public School
Parents and Citizens Association**

Meeting Minutes – 10 June 2015

Meeting Opened – 7:00pm – Chaired by Susan Mills

Present – Susan Mills, Emma Brennan, Megan Collins, Naomi Poole, Jackie Hall, Carol Xuereb, Sue Hammond-Warne, Jodie Moore, Hayley Dean (Kiama High School)

Apologies – Sharon Weir, Warwick Shanks, Jacqui McGee

Item	Discussion	Action
<p>Previous Minutes Matters arising</p>	<ul style="list-style-type: none"> ● New bags (covers) for gazebos to be purchased. Natalie Behl organising quotes from Canopy Outdoor.com.au. Still ongoing ● Jackie & Megan to get quotes for school hall curtains. Still ongoing ● \$1100.00 raised so far for Nuninoona Guessing Competition. Raffle to be drawn on 26 June 2015 at school assembly. ● It was moved to purchase SIMF/Choir shirts for \$1200.00 with JPS Logo. Megan Collins to notify Gail Buswell. ● Wave FM P & C disco fundraiser. Naomi to submit an application form ● Policies that need to be updated include: <ul style="list-style-type: none"> a) All minutes from November 2013 and 2014 to go on school website still to be done b) Uniform shop price list - done c) Lunch order forms - done <p>Susan & Megan to go through policies and bring the following back to next meeting.</p> <ul style="list-style-type: none"> a) Presidents message b) P & C executive contact names and positions c) Lines of communication policy d) Code of conduct e) Set of by-laws f) Facebook page policy <p>These policies are drafted and to be put on school website. Susan Mills to talk to Kate regarding this.</p> <ul style="list-style-type: none"> ● Wish list for the school will be brought to next meeting. Still ongoing. ● Jackie Hall to arrange core flute for the hall lectern with school logo on it. Jackie Hall got a quote for \$50.00 from Simpson Signs. ● Karen Crawley Trophies – Naomi Poole to get quotes and bring to next meeting. 	<p>Susan Mills to follow up</p> <p>Jackie Hall & Megan Collins to follow up</p> <p>Moved – Emma Brennan 2nd - Susan Mills</p> <p>To Action – Naomi Poole</p> <p>To Action – Carol Xuereb to follow up with Kate</p> <p>To Action – Susan Mills & Megan Collins</p> <p>To Action – Carol Xuereb</p> <p>To Action – Jackie Hall</p> <p>To Action – Naomi Poole</p>



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Correspondence	<ul style="list-style-type: none"> ● Email regarding school long jump pit. ● Email regarding school stock take variance report. ● Email regarding Jamberoo Preschool working bee. 	
Treasurer's report	<ul style="list-style-type: none"> ● Income & Expenditure Statement May 2015 	Moved – Emma Brennan 2 nd - Susan Mills
Uniform shop report	<ul style="list-style-type: none"> ● None 	
Principal's report	<ul style="list-style-type: none"> ● See attached. 	Moved – Jackie Hall 2 nd - Naomi Poole
General Business		
	<ul style="list-style-type: none"> ● Hayley Dean from Kiama High School talked about strategic directions and general information regarding Kiama High School. ● Year six fare well. Jackie Hall placed an attentive booking at the Pavilion. Jackie Hall to email quote and bring to next meeting. Jackie Mcgee still to decide where to have year six fare well. Eg School of Arts or Jamberoo Valley Lodge or the Pavilion. To be discussed next meeting. ● Improvement on sandpit. General assistant to organise and to be aware to do maintenance on sandpit for next year. ● Stock take variance report – Uniform shop is time poor but are happy for P & C to do if required. ● Notice for Preschool working bee in Newsletter – we require more time to put notices in Newsletter and to ask for help. ● Skating vouchers given to Sue from Jackie Hall to hand out to children for use in school holidays. ● Trivia Munch and Crunch won't be held this year as we have a lot on. ● Barefoot Bowls booked with Jamberoo Bowling Club for Saturday 24 October 2014. ● Susan Mills to organise an excursion for playgroup to School in term 3. 	<p>To action: Jackie Hall</p> <p>To action: General Assistant</p> <p>To action: Sue Hammond-Warne</p> <p>To action: Susan Mills</p> <p>Meeting closed 9.20pm</p>