



**Jamberoo Public School  
Parents and Citizens Association**

**Meeting Minutes – 19 June 2013**

<b>Meeting Opened – 7:05pm – Chaired by Jacqui McGee</b>
<b>Present –</b> Warwick Shanks, Jacqui McGee, Sharon Weir, Terry Kofod, Naomi Poole,, Sue Cartwright, Jacki Hall, Greg Mahon, Leah Roulstone, Carole Xuereb
<b>Apologies -</b> Lisa Williams, Ros Mahon, Susan Mills, Tania McInnes, Ruth Woolley, Gail Buswell

Item	Discussion	Action
<b>Previous Minutes Matters arising</b>	<ul style="list-style-type: none"> <li>Year 6 t-shirts done and look great.</li> <li>Need more Year 5 parents to help with Year 6 farewell.</li> </ul>	Moved - SW , 2 <sup>nd</sup> - TK
<b>Treasurer's report</b>	<ul style="list-style-type: none"> <li>See attached.</li> </ul>	Moved - TK , 2 <sup>nd</sup> - SW
<b>Uniform shop report</b>	<ul style="list-style-type: none"> <li>See attached.</li> </ul>	Moved - TK , 2 <sup>nd</sup> - SW
<b>Principal's report</b>	<ul style="list-style-type: none"> <li>See attached.</li> </ul>	Moved - TK , 2 <sup>nd</sup> - SW
<b>Fete report (Jackie Hall)</b>	<ul style="list-style-type: none"> <li>Fete committee meetings – 6-7pm before P&amp;C in staff room.</li> <li>Naomi looking after monster raffle – sell 5 books gets a free wrist band.</li> <li>Newsletter to start soon.</li> </ul>	Moved - TK , 2 <sup>nd</sup> - SW
<b>General Business</b>	<ul style="list-style-type: none"> <li>JH and Emma from Crust and Crumb Catering raised \$1000 for school at “Made in Kiama” stall at Pavilion.</li> <li>Discussion on covers for outdoor areas attached to classrooms. Deferred until after fete and then work out budget.</li> <li>Discussion on CD player for school. Suggested as present from Year 6.</li> <li>School notes and P&amp;C minutes on school website.</li> <li>Discussion on cancellation of school events (eg. Athletics Carnival). Not feasible to email cancellations.</li> <li>Discussion on jumpers with hoods and cow logo on back. Refer to Gail/Ruth next meeting.</li> <li>P&amp;C to run BBQ on 16 August – school open day for education week</li> <li>Trivia Night – 13/9 if ok with footy players.</li> </ul>	<ul style="list-style-type: none"> <li>JM to ask for volunteers in newsletter</li> <li>JM to check footy dates for trivia night</li> </ul> <p style="text-align: right;">Meeting closed 8:10pm</p>

## Jamberoo Public School P & C

### Treasurer's Report

19/06/2013

Balance B/forward from	14/05/2013	\$2,981.53
Plus		
<b><u>Income</u></b>		
Interest received June 2013	\$0.09	
Contribution & voting right (22)	\$30.00	
Sale of calendars 2013 and Calico bags	\$5.00	
Fete Sponsorship x 2	\$500.00	\$535.09
		<hr/>
		\$3,516.62
Less		
<b><u>Expenditure</u></b>		
Direct Debit - So They Can (May)	\$50.00	
Bank Fee - statement	\$2.50	
Year 6 T-shirts	\$552.00	\$604.50
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		<b>\$2,912.12</b>
		<hr/> <hr/>
<b>Balance at bank</b>		
	<b>18/06/2013</b>	<hr/> <hr/> <b>\$2,912.12</b>

**Term Deposit of \$8418.61 is due to mature on 8/7/13 (3 months @ 2.7%)**

Commitment of funds for 2013	
Yr 6 T-shirts 2013 (approx)	500
So They Can (Total pa \$600) Commenced Aug 2012 (SRC \$300)	300
Presentation day	500
P & C affiliation & insurance (Cash and property)	1000
JPS - Service Award Presentation day(Burnett's Trees)	100
	<hr/>
	2400
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I have the paper work to complete for the TFN. New guidelines implemented 3/12/12.  
Need to contact the Australian Charities Not for Profit Commission to determine if we need to register. Alternatively we may be "Self Assessing" or "Taxable Non - Profit".

Sharon Weir  
Treasurer

**Jamberoo P&C Uniform Shop**  
**Income & Expenditure Statement Report**  
**19-Jun-13**

**Income**

Opening balance from	15-May-13		\$	<b>1,902.86</b>
Sales (general ledger)		\$	949.00	
JPS reimb - Skivvies for dance festival		\$	31.02	
Bank Interest		\$	0.09	
		<b>Subtotal</b>	<b>\$</b>	<b>980.11</b>

**Less Expenses**

LW Reid (various)		\$	111.98	
PromoteYourselfProducts (polar fleece)		\$	1,784.42	
Mermaid (polo shirts)		\$	484.00	
		<b>Subtotal</b>	<b>\$</b>	<b>2,380.40</b>

**Book Balance \$ 502.57**

**Bank Statement Reconciliation**

Balance as per	19-Jun-13	\$	471.55
Add unrepresented Deposits (JPS chq dance festival reimb)		\$	31.02
Less unrepresented Cheques		\$	-
<b>As per Book Balance</b>		<b>\$</b>	<b>502.57</b>

**Outstanding Invoices (to be paid)**

No outstanding invoices		\$	-
		<b>TOTAL \$</b>	<b>-</b>

NOTE: Float of \$40 kept in Uniform Shop

**Current Uniform Stock**

Based on stocktake done	19-Jun-13		
Cost Value		\$	10,850.46
Retail Value		\$	12,040.00

Gail Buswell and Ruth Woolley  
JPS P&C Uniform Shop

## Principal's Report Tm 2 Week 8

- School numbers for 2014 are looking more stable. We lose 23 Yr 6 students but gain – 14 / 15 kindergarten students, 3 definite new enrolments, 2 exchange students and maintain the 4 Janssens children on our roll. Total 23/ 24 in.
- Reports hopefully will go tomorrow but due to technology issues may be delayed till Friday.
- DEC Email system also down so Newsletter also in doubt for this week.
- Visit by Japanese students in Week 3 term 3. We are looking for 8 – 15 families for billeting. We will be hosting the dinner on Tuesday night with all students and their host families – 200 people. Families will be bringing food, we just have to provide tables. School will receive \$3000.
- Education week – very busy. A KLCOS celebration planned for Thursday. All students from the 4 local primary schools will have a picnic and entertainment from students. Community invited to join them. There will also be a more formal celebration that night at Kiama Pavilion. Our Open Day has been pencilled in for Week 5, 16<sup>th</sup> August. This will include school public speaking, open classrooms and Musica Viva. Does P & C wish to do a Bar-B-Q on this day?
- The GA position has been advertised. Terry Kofod has been asked to be on the panel and has accepted. Short listing will take place week 1 of term 3 and interviews week 2.
- Mrs Xuereb will be on leave during term 3. She will be relieved by Ms Jacqueline Koernor. Mrs Gibson Dean will relieve as Assistant Principal.

Sue Cartwright