



**Jamberoo Public School
Parents and Citizens Association**

Meeting Minutes – 15 May 2013

Meeting Opened – 7:05pm – Chaired by Jacqui McGee	
Present – Jacqui McGee, Sharon Weir, Terry Kofod, Susan Mills, Tania McInnes, Ruth Woolley, Naomi Poole, Gail Buswell, Sue Cartwright, Jacki Hall, Ros Mahon, Kristen Mawbey	
Apologies - Warwick Shanks, Lisa Williams, Greg Mahon	

Item	Discussion	Action
Previous Minutes	<ul style="list-style-type: none"> Previous minutes correct 	Moved - SW , 2 nd - TK
Matters arising	<ul style="list-style-type: none"> Ethics classes – to start soon. 	
Correspondence		

Treasurer's report	<ul style="list-style-type: none"> See attached. 	Moved - TK , 2 nd - SW
Uniform shop report	<ul style="list-style-type: none"> See attached. Discussion on payment of year 6 t-shirts. 	Moved - TK , 2 nd - SW
Principal's report	<ul style="list-style-type: none"> See attached. Active After School Care going very well. 	Moved - TK , 2 nd - SW
Fete report (Jackie Hall)		

	<ul style="list-style-type: none"> Committee meetings – 6-7pm before P&C in staff room. Naomi looking after monster raffle Leah looking after entertainment RFS to do car wash Art exhibition not to go ahead Discussion on Flexi-schools payment system – not suitable for JPS 	Moved - TK , 2 nd - SW
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General Business		
	<ul style="list-style-type: none"> School calendars to be ready for fete – Gail and Ruth Much discussion about class support. Specifically in current Year 2 class with special needs students. Less students, less funding, less support. 2014 numbers will be down again – could lose teacher. 	<ul style="list-style-type: none"> JM to talk to Mrs Leigh about Book festival and Mother's day stall on different weeks.
		Meeting closed 8:25pm

Jamberoo Public School P & C

Treasurer's Report

14/05/2013

Balance B/forward from	19/03/2013	\$4,292.41
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Plus

Income

Interest received April & May 2013	\$1.62	
Contribution & voting right (20)	\$60.00	
Sale of calendars 2013 and Calico bags	\$55.00	
Seniors Week Sausage sizzle	\$568.90	
Mother's Day Stall	\$660.00	
Commission Student Banking April 2013	\$91.42	\$1,436.94
		\$1,436.94

Less

Expenditure

Direct Debit - So They Can (Mar & April)	\$100.00	
Term Deposit - increased by	\$2,000.00	
IGA - Seniors Week	\$147.82	
Fete - deposit for rides	\$500.00	\$2,747.82
		\$2,747.82
		\$2,981.53

Balance at bank

14/05/2013

\$3,129.35

Add back up-presented cheques - IGA		\$147.82
		\$147.82
		\$2,981.53

Term Deposit of \$8418.61 is due to mature on 8/7/13 (3 months @ 2.7%)

Commitment of funds for 2013		
Yr 6 T-shirts 2013 (approx)		500
So They Can (Total pa \$600) Commenced August 2012 (SRC \$300)		300
Presentation day		500
P & C affiliation & insurance (Cash and property)		1000
JPS - Service Award Presentation day(Burnetts Trees)		100
		2400
		2400

ABN for P & C still to be followed up.

Jamberoo P&C Uniform Shop 15 May 13

- New Jamberoo supplier **PromoteYourselfProducts** is working out quite well. The logo on the new polos and polar fleeces from him is slightly larger than previously, but everything else is the same.
- Winter orders have been completed. We had only 6 students submit winter uniform orders, and as a result we have had to get in quite a lot of winter stock in anticipation of over-the-counter purchases.
- Stock levels are very high at the moment, due to the above and the fact that we get a discount with our new supplier for larger quantities, so we bought a few more polar fleeces to get the discounted cost price.
- We currently owe slightly more than our bank balance, but expect to make the money to pay invoices before their due dates.

Jamberoo P&C Uniform Shop
Income & Expenditure Statement Report
15-May-13

Income

Opening balance from	18-Mar-13		\$	1,654.82
Sales (general ledger)		\$	854.00	
Sales (winter orders)		\$	500.00	
Bank Interest		\$	0.76	
		Subtotal	\$	1,354.76

Less Expenses

LW Reid		\$	239.42	
PromoteYourselfProducts (polos)		\$	515.90	
Sweet P (girls winter tunics)		\$	345.40	
Jamberoo Post Office (stamps)		\$	6.00	
		Subtotal	\$	1,106.72

Book Balance \$ 1,902.86

Bank Statement Reconciliation

Balance as per	15-May-13	\$	1,902.86
Add un-presented Deposits		\$	-
Less un-presented Cheques		\$	-
As per Book Balance		\$	1,902.86

Outstanding Invoices (to be paid)

Mermaid Schoolwear (polos/polar fleece)	\$	484.00
PromoteYourselfProducts (polos/polar fleece)	\$	1,784.42
TOTAL	\$	2,268.42

NOTE: Float of \$40 kept in Uniform Shop

Current Uniform Stock

Based on stocktake done	13-May-13	
Cost Value		\$ 11,578.84
Retail Value		\$ 12,907.00

Principals Report Term 2 Week 3 2013

- Technology issues – We have had a few upheavals with our servers. There are 2 servers – one owned by the school and the other by the region. Our school server did not save work from approximately mid February until late in march when it was discovered as no message was being sent to inform us this was not occurring. As a result students and staff lost many important documents, which have needed redoing. The regional server is being replaced today and tomorrow with a server that will allow our Macs to work more harmoniously with the PC's. This has caused a few disruptions today, especially to the Library but will be rectified by the end of the day tomorrow.
- The ASR was uploaded to the School Website this afternoon and will be reported to the community in tomorrow's newsletter.
- Staffing – we have a relieving General Assistant, Dave Robertson. This position should be advertised by staffing before the end of term.
- AASC is going well. Numbers have dropped off this term but are now the numbers we submitted when we applied for the grant. In Term 1 the numbers were well over what we had anticipated. AASC have given us a grant of \$1000 to support Dance Festival. Does P & C support the continuation of AASC in Terms 3 & 4? Students to discuss the area of activity they would like.

Sue Cartwright