



**Jamberoo Public School
Parents and Citizens Association**

Meeting Minutes – 13 February 2013

Meeting Opened – 7:05pm – Chaired by Jacqui McGee
Present – Jacqui McGee, Sharon Weir, Terry Kofod, Warwick Shanks, Susan Mills, Ruth Woolley, Naomi Poole, Gail Buswell, Lisa Williams, Sue Cartwright, Jacki Hall, Carol Xuereb, Michelle Heyblok
Apologies -

Item	Discussion	Action
Previous Minutes	<ul style="list-style-type: none"> • Previous minutes correct 	Moved - SW , 2 nd - TK
Matters arising	<ul style="list-style-type: none"> • Ethics classes – to start in 2013. MH doing course 23/24 Feb. 	
Correspondence	<ul style="list-style-type: none"> • Fundraising promotional materials. NP suggests using NSW voucher book as fundraiser. Supported. 	<ul style="list-style-type: none"> • JM to put notice in newsletter - \$55/book.

Treasurer's report	<ul style="list-style-type: none"> • See attached. • Suggested to raise calendar price to \$20 for 2014. • Discussion on benefits of being member of P&C Federation. • 2012 P&C contributed \$16,334 to JPS • Voluntary School Contributions - \$60 1 child, \$90 2 children, \$100 2+. • JM and RW to send individual notices to each family (approx. 75) and self-addressed envelopes for payment returns. • JPS to look at sending resources/supplies to "So They Can" Africa. 	<ul style="list-style-type: none"> • TK to find out benefits. • JM to put in newsletter. • JM to put photo and sponsorship details in newsletter.
Uniform shop report	<ul style="list-style-type: none"> • See attached. • Grey sock supplier only can be paid online. GB to pay using personal credit and get reimbursed by Uniform shop. 	<p>Moved - TK , 2nd - SW</p> <p>Moved - TK , 2nd - SW</p>



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Principal's report	
	<ul style="list-style-type: none"> • See attached. • P&C supportive of Mathletics • Discussion on school welfare policy and P&C input. SC to present welfare policy next P&C. • Grandparents day 22/3/13 – Whyalla (CX's class) to BBQ
Fete report (Jackie Hall)	
	<ul style="list-style-type: none"> • Committee meetings – 6-7pm before P&C in staff room. • 2 possible ride providers to visit site soon – approx. \$23/unlimited rides.
General Business	
	<ul style="list-style-type: none"> • Agenda next meeting to be put in newsletter week before. • Fundraising <ul style="list-style-type: none"> ○ Term 1 – Grandparent's day ○ Term 2 – Mother's day ○ Term 3 – Trivia Night ○ Term 4 - Fete • SM to purchase drinks for Seaside Markets on special and get reimbursed as necessary.
Meeting closed 10:10pm	

Jamberoo Public School P & C

Treasurer's Report

13/02/2013

Balance B/forward from	5/12/2012	\$11,120.71
Plus		
<u>Income</u>		
Calendars - 2013	\$1,280.00	\$1,280.00
		\$12,400.71
Less		
<u>Expenditure</u>		
Direct Debit - So They Care (Dec)	\$50.00	
JPS - Service Award (J Morris)	\$105.95	
MSP Photography (150 calendars)	\$1,224.00	
Reimbursement - Equestrian N Zelinski	\$477.55	\$1,857.50
		\$10,543.21

Balance at bank

31/12/2012

\$10,543.21

Current interest rate on cheque account is .45%

Term Deposit of \$6,333.06 matured on 8/1/13 (3 months @ 2.7%)

\$6376.16 was automatically reinvested for 3 months @2.7% due 8/4/13

4/1/13 a Term Deposit of \$8000 was lodged for 2 months (due 4/3/13) @3%

Upon maturity these funds including interest will be retired back to the cheque account.

Sharon Weir

Treasurer

Commitment of funds for 2013

Ambulance	N/A	
JPS - Literacy Resources - core readers		3000
JPS - School Learning Support Officer		2000
Yr 6 T-shirts 2013 (approx)		500
So They Care (Total pa \$600) Commenced August 2012 (SRC \$300)		300
Presentation day		500
P & C affiliation & insurance (Cash and property)		1000
JPS - Service Award Presentation day(Burnetts Trees)		100
		7400

Jamberoo P&C Uniform Shop 13 Feb 13

- Boys grey socks
 - After 12 months of searching, have finally found a supplier from whom we can get boys grey low cut ankle socks, which are also 95% cotton
 - I have purchased 5 x size 13-3 + 5 x size 5-8 for my children and 5 x size 13-3 + 5 x size 5-8 for the Uniform Shop to see how they sell
 - If parents like them, we will continue to stock
 - This supplier is an online supplier and will not set up an account for us. I need to pay by my personal credit card and then be reimbursed by Uniform Shop.
- Fete Stall
 - We can now take second-hand Uniform items and books for our fete stall. People can feel free to put them in Uniform Shop. Jackie do you want to add Uniform Items in your next fete notice?

Jamberoo P&C Uniform Shop
Income & Expenditure Statement Report
31-Dec-12

Income

Opening balance from	2-Dec-12	\$	1,023.41
Sales (general ledger)		\$	620.00
Bank Interest		\$	-
	Subtotal	\$	620.00

Less Expenses

Mermaid (polo shirts)		\$	1,360.70
	Subtotal	\$	1,360.70

Book Balance \$ 282.71

Bank Statement Reconciliation

Balance as per	31-Dec-12	\$	187.71
Add un-presented Deposits		\$	95.00
Less un-presented Cheques		\$	-
As per Book Balance		\$	282.71

Outstanding Invoices (to be paid)

No outstanding invoices at 31-Dec-2012

TOTAL \$ -

NOTE: Float of \$40 kept in Uniform Shop

Current Uniform Stock

Based on stocktake done	18-Oct-12		
Cost Value		\$	10,993.00
Retail Value		\$	12,465.00

Principal's Report – 13/2/13

- Pleased to report that classes were formed on the first day with the following structures:
 - K / 1 Wyalla – 19
 - 2 Birralee – 21
 - 3/4 Drualla – 23
 - 4/5 The Swamp – 25
 - 6 Terragong – 23

School enrolment currently 111.

- Class programs and routines are well under way and it has been a very steady start to the year.
- Class resources – P & C money donated at the end of 2012 has been used to buy Core Readers for the classroom. They are being stamped and covered to be used in the classrooms as soon as possible. We have also spent a large amount of money on Reading Comprehension and Spelling and the school is implementing enVisionMATHS from K-6. This will provide scope and sequence as well as continuity between grades. Voluntary contributions from families will be important to maintain paper and ink supplies to support the program. The school does not use textbooks as we feel this is limiting but we do photocopy from a wide range of sources. Athletics will continue to be used in 2013 but there were mixed responses to this from ASR surveys and it may be further investigated during the year.
- Active After School Care began this week and has proven to be very popular with students with approximately 40 students wishing to take part in each session. The program is still being developed and finalised and modifications may need to be made next term.
- Ms Beesley will not be returning to Jamberoo as she has retired. I am awaiting notification from staffing about the unfilled vacancy. I will be endeavouring to keep Mrs McCormack for 2013 as she has a sound knowledge of the children and school policies.
- Staff continually review and update policies. We have already revised the Student Welfare Policy and will be developing / reviewing our Anti-Bullying Policy and Homework Policies this term. We will also be reviewing the Policy and Procedures involved with School and House Captain elections. When these policies have been reviewed by staff, the recommendations will be taken to the P & C. This issue will be further discussed in General Business.
- Grandparents Day will be Friday, 22nd March.

Sue Cartwright