



**Jamberoo Public School
Parents and Citizens Association**

Meeting Minutes – 14 June 2017

Meeting Opened – 7:00pm – Chaired by Susan Mills
Present – Susan Mills, Jackie Hall, Megan Collins, Naomi Poole, Chris Speirs, Hana Papesch, Adrian Stubbles, Natalie Behl, Ben McInnes
Apologies –Janine Wilkins, Kendall Thomson

Item	Discussion	Action
Previous Minutes Matters arising	<ul style="list-style-type: none"> ● New bags (covers) for gazebos – Paul Aquilina confirmed covers are in progress. ● Nuninoona fundraiser “Chitti Chitti Bang Bang” at Roo Theatre. Notes going home regarding show and tickets this week. ● Jackie Hall updated us on the school fete to be held on Saturday 28 October 2017. A motion was passed that money raised from the fete will go towards our Outdoor Educational/Learning Area. ● The donation from Elders will go towards 2 x Cordless Microphones and a mixer. Staff have got quotes and are going ahead with this. ● The Grant from Kiama Leagues Club – It is still to be confirmed what this money will be spent on. Staff are looking into a Spotlight, there is potential for grant money to cover this so at the moment this decision is yet to be made. ● Year Six Farewell – The Kiama Pavilion has been book for the 11 December 2017. Jackie Hall is to co-ordinate this event. 	<p>To Action – Paul Aquilina</p> <p>To Action – Kendall Thomson</p> <p>Moved: Jackie Hall 2nd: Megan Collins</p> <p>To Action – JPS Staff</p> <p>To Action – Jackie Hall</p>

Correspondence	<ul style="list-style-type: none"> ● Nil 	
Treasurer’s report	<ul style="list-style-type: none"> ● Income & Expenditure Statement May2017 <ol style="list-style-type: none"> 1. Audit complete by Adrian Stubbles of Waldie & Co, thank you Adrian for conducting the audit for our 2015 and 2016 Financial Statements. 2. There is a need for an Asset Register to be conducted by the P & C. 3. A motion was passed to use an accounting program “Xero” for our financial statements. This will replace our manual accounting system used by the uniform shop and Treasurer. This will be at a cost of 	<p>To Action – P & C Committee</p> <p>Moved: Megan Collins 2nd: Susan Mills</p>



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	\$10.00/month. Invoiced annually in January in arrears by Acumen Bookkeeping & Accounting (unless the account is switched to another "Xero Partner").	
Uniform shop report	• Nil	
Principal's report	• Attached	

General Business		
	<ul style="list-style-type: none"> • Education Week – The Fundraising Committee will be taking on the BBQ held for Education Week. • Trivia night will be held at Club Jamberoo on Saturday 1st July 2017. • Jackie Hall to meet with Gareth Ward regarding a grant from the Community Building Partnership Grants for the Outdoor Learning Area on the 7th July 2017. <p>Next Meeting: Wednesday, 2 August 2017- 7pm</p>	<p>To Action – Kendall Thomson</p> <p>To Action – Susan Mills</p> <p>To Action – Jackie Hall</p> <p>Meeting closed 8.45pm</p>