**Meeting Minutes – 7 September 2016**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Meeting Opened – 7:00pm – Chaired by Susan Mills** | | | | |
| **Present** –Susan Mills, Megan Collins, Jackie Hall, Carol Xuereb, Renata Matyear, Steve Williams  Megan Stubbles, Catherine Saunders, Sharon Behl-Shanks  **Apologies –**Naomi Poole**,** Gail Buswell, Tania McInnes, Jacqui McGee | | | | |
|  | |  | |  | |
| **Item** | **Discussion** | | **Action** | |
| **Previous Minutes**  **Matters arising** | * New bags (covers) for gazebos - Paul Aquilina – in progress. Megan to collect Gazebos for use at Markets, get an update from Paul * Stage Curtains – School was successful in obtaining CUA Grant for $5000. Curtain matter has been referred back to school and P&C no longer involved as school has required funds. Quote handed back to school so they may proceed with this venture. * Lighting requirements for after hours –New Cleaners and GA are monitoring lights. Maintenance crew to review functionaility. Mrs Xuereb hopes to have a resolution by next meeting. * Quotes regarding bus transport – still in progress. * Bullying, School Policy and Student Safety – Mrs Behl-Shanks has been drafting policy. Surveys and Student Feedback have been sought. Parent meeting to go ahead week 9 for parental consultation. Mrs Behl-Shanks advised school leaders would attend. Parents requested that they don’t, suggesting that this should be a meeting for parents to “have their say’ without students in the room. Teachers agreed to this request. Thank you to Mrs Behl-Shanks for the effort put into this important document. * 2017 School Calendar – it was unanimously agreed to not go ahead this year. Not enough support to warrant time and effort required * Principal position – Panel is on track for advised timeline. Application closing date is Wed 14/9/16. * Canyon News – To write a blurb each term to put into this paper regarding events and successes of the school. * Rugby Jerseys – Mrs Behl-Shanks spoke on behalf of the staff and requested that yes, P&C proceed with arranging replacement Rugby shirts. * Notes for Kids Activities in school newsletter – Mrs Xuereb advised that information/adverts would be considered on a case by case basis. * Good Guys – P&C were successful in obtaining donations of goods – Well Done Naomi Poole for yet again another sourced grant and Mrs Xuereb for your assistance with this one. The school is to receive 4 x Stick Blenders and 4 x Electric Portable Cooktops. | | To Action – Paul Aquilina/ Megan Collins  Finalised  To Action – School Staff  To Action – Jackie Hall  To Action – JPS Staff  Finalised  To Action – P & C  To Action – P & C | |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| **Correspondence** | * Email from Gail Buswell regarding dates for Kindy Orientation and concern uniforms will not be ready by end of year. It was discussed and agreed that pre-ordering uniforms was a good idea. There are funds available in Uniform Shop to carry this. * Email was sent by P&C to school formally withdrawing funding for curtains due to CUA grant | To action – Gail Buswell |
| **Treasurer’s report** | * Income & Expenditure Statement August 2016 * Treasurer requested the SRC to provide an annual cashflow of monies received from fundraisers and moneys spent. It was suggested it could be presented at the P&C AGM, however Yr6 from the relevant year would have moved on, so perhaps Term 4 is a more appropriate time, Students can be advised of the SRC activities. A short statement was read by Treasurer and is included as part of these minutes. Mrs Behl-Shanks as SRC Rep, agreed to this request. * Treasurer also requested the SRC transfer 100% of money raised from fundraisers for Patrick to “So They Can” via P&C. That way, the SRC are funding the direct debit 100% and the P&C are only providing additional funds to meet the shortfall where necessary, as was the original intention of the P&C supporting this charity. Mrs Behl-Shanks as SRC Rep, agreed to this request. |  |
| **Uniform shop report** | * None |  |
| **Principal’s report** | * See attached |  |

|  |  |  |
| --- | --- | --- |
| **General Business** | | |
|  | * Seaside Markets are on the 18/9. Roster to go out. * Halloween Trivia Night notice to go out Week 10, Term 3. * Megan Collins asked about 2017 Class Structure and was the school considering Splitting Year 6 per the discussions coming home from the students? Mrs Xuereb advised next years classes have not been planned at this stage as it is too early for class numbers and teacher numbers to be known.   Next Meeting Wednesday, 26 October - 7pm | Meeting closed 8.30pm |